

## VACANCIES: GCE Policy Team

### Introduction

The Global Campaign for Education (GCE) founded in 1999, is a global civil society movement working to end the education crisis. GCE members bring together civil society organisations, NGOs, teacher unions, child rights activists, parents' associations, young people and community organisations who work together in coalition in nearly 100 countries. GCE promotes education as a basic human right, mobilises the public to put pressure on governments and the international community to fulfil their promises to provide free, compulsory, high quality public education for all.

The Global Campaign for Education (GCE) is seeking to recruit for the following positions:

#### 1.) HEAD OF POLICY AND ADVOCACY

The Global Campaign for Education is seeking to appoint a **Head of Policy and Advocacy** on an initial 12-month contract, with a renewal assuming continued grant funding.

<b>Location:</b>	London, UK or Johannesburg, South Africa
<b>Salary Range:</b>	Competitive
<b>Job purpose:</b>	To enable GCE and its members to play a lead role in exerting credible and informed influence on national and international education policy, through leading and overseeing research, policy development and evidence-based advocacy aimed at ensuring that governments and the global community fulfil their commitments to deliver the right to education and achieve the SDG Goal 4 Education 2030 agenda.

#### Duties and Responsibilities:

##### Policy Advocacy Strategy

- Contribute to overall strategic planning, campaign development and operational planning, as a member of GCE's senior management team.
- Lead the development of GCE policy and advocacy strategies, in line with GCE's strategic plan, including planning and design of research, policy reports and advocacy interventions.
- Develop a clear advocacy calendar ensuring that GCE utilises key opportunities for advancing its advocacy objectives, in consultation with GCE's regional and international members.
- Support GCE representation in high-level international meetings and deliver high-quality briefing materials for GCE representatives and members who attend.
- Represent the GCE at different policy and advocacy forums and meetings, on a case by case basis. Coordinate with GCE members who are representing civil society in key global policy spaces e.g. Education 2030 Steering Committee, the board and committees of the Global Partnership for Education, Education Cannot Wait, INEE, Teacher Task Force etc.

##### Policy Leadership

- Lead within the secretariat the process of eliciting the contribution of ideas and experiences from GCE members for the development of policy priorities and advocacy strategies at the global level.
- Share global policy developments to inform work at the national and regional levels.
- Take responsibility for developing and promoting member-derived, evidence-based policy positions in accordance with existing policy positions and resolutions, and in consultation and dialogue with GCE membership.

- Monitor and analyse international policy developments and provide policy analysis support to GCE leadership to ensure that GCE's actions are better informed by an in-depth knowledge of sector dynamics, emerging sector issues and member priorities across the network.
- Facilitate regular policy calls with GCE regional and international members and Board Officers to facilitate stronger GCE coordination on policy advocacy.
- In consultation with the Global Co-coordinator, identify potential advocacy partners and broad issues around which GCE can play a leading collaborative advocacy role.
- Participate in strategic policy processes, communications and teleconferences, including those in the realm of SDG architecture

### **Influencing Policy Debate**

- Directly respond to or oversee the writing of submissions to consultations, calls for evidence or other advocacy opportunities related to GCE's Strategic Plan.
- Build and nurture effective alliances with other likeminded organizations to further identify GCE policy objectives and support GCE engagement in cross-thematic networks and structures that are key to achieving its aims.
- Oversee the development of content (through writing or commissioning) of GCE research reports, policy reports and policy briefings, and its finalisation. This includes products to be used in global advocacy, as well as in national advocacy by GCE coalitions.
- Coordinate with the Head of Communications on policy advocacy communications including member updates, press releases and other GCE materials. Support strategic dissemination of policy advocacy materials to decision makers including through public events, presentations at key conferences.
- Represent GCE at international meetings and in media interviews upon request.
- Support civil society representatives on the GPE Board in their policy engagement at Board meetings and other processes.
- Oversee the development of tools, training modules and other resources that support education coalitions and education civil society at large, to influence national and international education policy, planning and implementation. Work to support GCE memberships on specific policy and advocacy activities.
- Provide policy support for communities of practice (e.g. on privatisation and financing) around key GCE strategic priorities to strengthen international-regional-national collaboration around coalitions advocacy priorities, objectives and strategies.
- Monitor developments in education policy and provide regular updates to support members to engage with major policy issues and input into GCE newsletters from a policy perspective in line with GCE strategic priorities and additionally including:
  - a. Education policy frameworks (national, regional and global), including the SDG and Education 2030 frameworks, and implementation of the right to education.
  - b. Global, regional and national education policy processes and the role of different actors (including among others GPE, bilateral donors, IFIs and the private sector)
  - c. The status of the implementation of the right to education, across GCE member countries.

### **Research**

- Support the Policy and Research manager in his/her roles in regards to research.
- Support the Head of Learning and Networks in facilitating collection and documentation from member experience for use as evidence for policy advocacy at national and international levels.

### **Management and supervision:**

- Provide effective line management to direct reports. Ensure the development of work plans, conduct performance reviews and maintain ongoing monitoring of the performance of staff to ensure motivated performance.
- Play a lead role setting out and coordinating all annual and unit planning and budgeting processes pertaining to the functioning of the Policy advocacy team.
- Prepare regular reports for the Board on GCE's policy advocacy.
- Assist the Global Coordinator with fundraising for policy advocacy and research functions.

### **Key Competencies:**

#### **Essential**

- A commitment to GCE's core values, principles and mission to promote the right to education.
- Masters' degree in education, educational policy, educational studies or sociology, development studies, or associated field with a strong background of education.
- At least 5 years' experience of evidence-based international development policy, of which at least three years has been on issues related to education.
- Extensive experience of working with education activists and advocates from Africa, Asia, Pacific, the Americas and the Caribbean and/or the Middle East.
- An understanding of grassroots civil society activism, especially networks and the ability to motivate and engage staff and individuals from diverse coalition member organizations.
- Cultural sensitivity, ability to work with colleagues in different locations and a demonstrated ability to work successfully with diverse constituencies.
- Well-developed skills in advocacy and experience of developing successful advocacy strategies.
- Experience of managing high-quality research and advocacy publications, including across multiple countries.
- Experience of writing and presenting advocacy messages and research findings for external policy audiences such as education ministries and donor forums.
- Fluency in written and spoken English and strong writing and communication skills.
- Excellent interpersonal skills over email, by phone and in person.
- Ability to work effectively as a team-player.
- Ability to work to tight deadlines and to prioritise a complex workload.
- Ability to travel frequently (up to 8 times per year).

#### **Desirable**

- Competency in one or more of GCE's other official languages (French, Spanish, Arabic, Portuguese).
- Skills in statistical analysis.
- Well-developed network of contacts in the field of global and/or regional education policy.
- Experience of providing capacity development support to grassroots activists.
- Experience of working in global networks or coalitions.
- Experience of working with GCE member coalitions

## **2.) POLICY AND RESEARCH MANAGER**

The Global Campaign for Education is seeking to appoint a **Policy and Research Manager** on an initial 12-month contract, with a renewal assuming continued grant funding.

<b>Location:</b>	Johannesburg, South Africa
<b>Salary Range:</b>	Competitive
<b>Job Purpose:</b>	To inform the development and manage the implementation of the policy and research agenda for GCE in order for it and its members to exert a more credible and informed influence on national, regional and international education policy.

#### **Duties and Responsibilities:**

##### **Managing Policy Implementation**

- Support operationalisation of the policy and research functions under the GCE Strategic plan.
- Support processes of debriefing and information sharing based on GCE representation (by Board, members or secretariat) in high-level international meetings
- Facilitate regular policy calls with GCE regional and international members to facilitate stronger GCE coordination on policy advocacy.

##### **Influencing Policy Debate**

- Support the process of building and nurturing effective alliances with other likeminded organizations to promote GCE policy objectives and support GCE engagement in cross-thematic networks and structures that are key to achieving its aims

- Undertake thorough research across different sources of information and knowledge bases to inform GCE policy and research reports. This includes products to be used in global advocacy, as well as in national advocacy by coalitions.
- Produce key talking points on GCE policy positions, for use by Board, staff and members.

### **Providing Policy Support**

- Support the drafting of GCE submissions to consultations, calls for evidence or other advocacy opportunities related to GCE's Strategic Plan.
- Develop tools, training modules, in depth case studies and other resources that support education coalitions and education civil society at large, including all GCE members at regional and national levels, to influence national education policy, planning and implementation.
- Based on national coalitions' capacity assessment, work to support national coalitions (1-3 a year), on specific policy and advocacy activities.
- Provide policy support for communities of practice around key GCE strategic priorities to strengthen international-regional-national collaboration around coalitions advocacy priorities, objectives and strategies.
- Monitor developments in education policy and provide regular policy updates to support members to engage with major policy issues in line with GCE strategic priorities and input into GCE newsletters with a view of informing external audiences about GCE's policy work.

### **Undertaking Research**

- Monitor and analyse international policy developments to ensure that GCE's actions are better informed by an in-depth knowledge of sector dynamics, emerging issues and member priorities across the network.
- Conduct periodic policy analysis, reviews of relevant literature for identification of critical evidence gaps
- Lead the implementation of GCE research and policy products in support of advocacy agendas.
- Undertake background research including desk based research and conducting site visits or interviews
- Maintain a database of research agencies, NGOs, institutions and individuals involved in educational research, as well as databases of relevant available research and network with other researchers working on relevant issues.
- Promote dialogue and cooperation with academia across all continents, to strengthen our analytical capacity and evidence base. Provide guidelines to researchers for preparing and submitting research reports and follow up with the consultants hired to ensure that the final product meets desired standards
- Support other staff, members and partners in developing research methodologies and collecting quantitative and qualitative data
- Support the Head of Networks and Learning in facilitating collection and documentation from member experience for use as evidence for policy advocacy at national and international levels

### **Management**

- Participate in annual and unit planning and budgeting processes pertaining to the functioning of the Policy advocacy team.
- Deputise for the Head of Policy and Advocacy

### **Key Competencies:**

#### **Essential**

- A commitment to GCE's core values, principles and mission to promote the right to education.
- Masters' degree in education, educational policy, educational studies or sociology, development studies, or associated fields with a strong background of education.
- At least 5 years' experience of evidence-based international development policy, of which at least three years has been on issues related to education.
- Extensive experience of working with education activists and advocates from Africa, Asia, Pacific, Latin America and the Caribbean and/or the Middle East.
- An understanding of grassroots civil society activism, especially networks and the ability to motivate and engage staff and individuals from diverse coalition member organizations.
- Cultural sensitivity, ability to work with colleagues in different locations and demonstrated ability to work successfully with diverse constituencies.

- Well-developed skills in research and policy analysis and experience in supporting the development of successful advocacy strategies.
- Experience of managing high-quality research and advocacy publications, including across multiple countries.
- Experience of writing and presenting advocacy messages and research findings for external policy audiences such as education ministries and donor forums.
- Fluency in written and spoken English and strong writing and communication skills.
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- Experience of providing capacity development support to grassroots activists.
- Experience of working in global networks or coalitions.
- Experience of working with GCE member coalitions.

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Only applicants who have the right to work in South Africa and UK need apply as GCE is not able to process work permits for applicants.

For full descriptions of the posts and applicant qualifications, please visit:

[www.campaignforeducation.org/en/about-us/jobs](http://www.campaignforeducation.org/en/about-us/jobs)

To apply for these positions, please submit your application letters and CVs to [jobs@campaignforeducation.org](mailto:jobs@campaignforeducation.org) on or before the closing date: **31 March 2017**. Please indicate the title of the job you're applying for in the subject line.